

24 November 2010

Number: 092/10

Years 10 – 12

Senior Education Profile Calendar 2011

Purpose

To inform principals about the release of the QSA Senior Education Profile Calendar for 2011.

The calendar provides key dates, including provision of Student Data Capture System (SDCS) information leading to the issuing of Senior Statements, the Queensland Certificate of Education (QCE), the Queensland Certificate of Individual Achievement (QCIA), and Tertiary Entrance Statements. The calendar is available on the QSA website (www.qsa.qld.edu.au) for schools to download.

Attachments and weblinks

Senior Education Profile Calendar 2011 (www.qsa.qld.edu.au/6339.html)

What you need to do

Principals are requested to bring the contents of this memo to the attention of staff and students in senior schools.

More information

If you would like more information, please email info@qsa.qld.edu.au or phone 3864 0299.

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Senior education profile (SEP) calendar — 2011

JANUARY	
10	SEP: final date for applications for verification or review of information recorded on the 2010 Senior Statements, Statements of Results, Queensland Certificates of Education (QCEs), Queensland Certificates of Individual Achievement (QCIAs) and Tertiary Entrance Statements Senior External Examination: closing date for applications for revaluations and script inspections
24	Start of school year
31	Recognised Studies: requests for random sampling sent by QSA Notional Sound for literacy and numeracy: requests for random sampling sent by QSA
FEBRUARY	
4	Non-school RTOs and providers: final date for advice on student requests for verification or review of information about Year 12 certification and results, SAIs, OPs and FPs for 2010 Schools submit Form A1: Agreement for QCEs, QCIAs, Senior Statements and Tertiary Entrance Statements to be issued
11	Monitoring meetings: Wide Bay
14–18	Monitoring meetings: all districts except Wide Bay, Mackay and Rockhampton
18	Senior External Examination: final date for schools to advise the number of students intending to nominate as external examination candidates
21	Monitoring meetings: Mackay and Rockhampton SDCS: school enrolment data due (including identified eligible QCIA students)
25	SEP: final date for schools to inform QSA of amendments to 2010 data
MARCH	
4	SEP: final date for QSA to amend school information in learning accounts for students in the 2010 cohort QCEs
7	Schools: final date for students who completed Year 12 in 2010 to be enrolled as repeat students for purposes of OP calculation in 2011
28	SDCS: school data submission 1 due, including Years 10, 11 & 12 VET data and identified eligible QCIA students
31	SEP: final date for QSA to print amended Senior Statements, Statements of Results, QCIAs, Tertiary Entrance Statements, VET Certificate and Statements of Attainment for 2010 cohort
APRIL	
15	End of Term 1 QCS Test: final date for private-entry candidate nominations
22–25	Easter weekend and mid-semester holidays
27	Start of Term 2
30	Senior External Examination: closing date for examination nominations from secondary school students
MAY	
3	SDCS: school data submission 1, version 2 due, including updated Years 10, 11 and 12 VET data and identified eligible QCIA students

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4–25	Moderation meetings for schools offering study area specifications
20	QCS Test: final date for applications for special consideration QCS Test: final date for late private-entry candidate nominations
27	QCIA: final date for submission of eligibility forms and curriculum plans to QSA
JUNE	
6	SDCS: school data submission 2 due, including updated Years 10, 11 and 12 VET data and identified eligible QCIA students Monitoring submissions for French, German and Indonesian Extension subjects at QSA
17	Monitoring submissions for Music Extension (Performance), English Extension (Literature), at QSA managing district offices
23	Monitoring meetings for French, German and Indonesian Extension subjects
24	End of Term 2
27	SDCS: Last day for schools to complete SDCS data submission for mid-year certification, including VET from schools which are RTOs Non-school RTOs: final date to submit VET data via the State Training Agency Clearinghouse (STAC) or RABS for mid-year certification Non-school providers of recognised studies: final date to provide results to QSA via RABS for mid-year certification Schools: final date to submit VET Competency Completion Reports 1 & 2 (using Competency Completion Online System) and Learner/Employer Survey Reports (using SMART software) to QSA (based on 2010 data/surveys)
JULY	
8	Senior External Examination: official closing date for all examination nominations (late fee payable from 10 July to 31 August)
11	Start of Term 3
18	SDCS: school data submission 2, version 2 due, including updated Years 10, 11 and 12 VET data
25–28	Monitoring meetings for Music Extension (Performance), English Extension (Literature)
29	SEP: Mid-year certification — QCEs and Statements of Results issued for eligible students
AUGUST	
1–19	QCIA district verification meetings
3	School RTO: final date for all VET registration applications for 2012
8	Provisional statements and eligibility reports for Year 12 cohort (based on SDCS submission 2 v2) posted to schools secure site on QSA website
8–12	Schools: check accuracy of student provisional statements and eligibility reports Students: check personal and enrolment details in their learning accounts and ensure school SDCS person is aware of any errors or omissions. Reports will be available on the website until 30 September
15	SDCS: school data submission 2, version 3 due, including updated Years 10, 11 and 12 VET data and corrections to data supplied on previous submissions
29	SEP: final date for applications for mid-year verification or review of information recorded on the 2011 Statements of Results, and Queensland Certificates of Education (QCEs), issued in July
30	Senior External Examination: final date for late nominations, and closing date for applications for special arrangements Administration of QCS Test: Paper 1: Writing Task (am), Paper 2: Multiple Choice I (pm)

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31	Administration of QCS Test: Paper 3: Short Response (am), Paper 4: Multiple Choice II (pm)
SEPTEMBER	
12	SDCS: school data submission 2, version 4 due, including updated Years 10, 11 and 12 VET data
16	End of Term 3 Schools: last school day for downloading provisional statements and eligibility reports as posted to the website on 8 August Workplace, Community or Self-directed Learning Project final date for submission of evidence of learning from Year 12 students Interstate and international courses of study: final date for submission of applications for credit transfer for Year 12 students Intrastate Year 12 transfer students: final date for submission of applications for relaxation of completed Core requirements
30	Schools: last day for downloading provisional statements and eligibility reports as posted to the website on 8 August
OCTOBER	
3	Start of Term 4
5	Verification submissions for Year 12 due at QSA district offices
10	SDCS: school data submission 3 due, including updated Years 10, 11 and 12 VET data and QCIA data imported from QCIA Editor Schools submit Form A13: Agreement to publish SAIs
11	Verification submissions for Music Extension (Performance), French, German and Indonesian Extension subjects due at QSA district offices
14	Verification submissions for English Extension (Literature) due at QSA district offices
15	Senior External Examination: examination period begins
16	Verification meetings: all districts (all subjects except Extension subjects)
17–18	State review of provisional Queensland Certificates of Individual Achievement (QCIAAs)
18–28	Consultation period with district review panels following verification, except for Extension subjects in Music, English, French, German and Indonesian
20	Provisional statements and eligibility reports for Year 11 and 12 cohorts posted to schools' secure site of QSA website based on data submitted on 11 October. Reports will be available until 30 September. Schools: check accuracy of student provisional statements and eligibility reports Students: check personal and enrolment details in their learning accounts, especially errors reported in September checking, and ensure school SDCS person is aware of any errors or omissions
21	Verification of Extension Music
25	Verification of Extension English
NOVEMBER	
7–10	State review panel comparability meetings Verification of Extension French, German and Indonesian
15	Senior External Examination: final date of examination period
16	State review panels: final date of consultation period for small and intermediate subject-groups

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18	Finishing day for Year 12 students Schools: final date to download provisional statements and eligibility reports via the schools' secure section of QSA website State review panels: final date of consultation period for large subject-groups
21	Subject-group checking begins SDCS: school data submission 4 due by 12 noon, including updated Years 10, 11 and 12 VET data, and updated QCIA data and Forms R6 for small and intermediate subject-groups Schools: final date to provide results for interstate VET to QSA
23	Schools publish SAIs
24	SDCS: school data submission 5 due by 10 am, including results for school-based recognised studies and Forms R6 for large subject-groups School RTOs: final date to submit Years 10, 11 and 12 VET data to QSA via SDCS data submission 5 Schools: final date to provide QCIA data to QSA via SDCS Schools: final date to provide results for recognised school studies via SDCS International Baccalaureate schools: final date to provide results for incomplete IB studies via SDCS RTOs: final date to submit Year 12 VET data via STAC RTOs: final date to submit Year 12 data via RABS
DECEMBER	
2	Non-school providers of Recognised studies: final date to provide results to QSA via RABS Year 11 monitoring 2011 submissions due at QSA district offices 5
5	Complete pre-production checks of QCIA Subject-group checking ends School RTOs: final date to submit Years 10 and 11 VET data to QSA via SDCS All RTOs: final date to submit Years 10 and 11 VET data via STAC All RTOs: final date to submit Years 10 and 11 data via RABS SDCS: final amendment data and associated forms due before QSA database closes for printing of Year 12 Student Education Profiles for 2011
9	End of school year
16	QCEs, Senior Statements, Statements of Results, QCIA's and Tertiary Entrance Statements posted
JANUARY 2012	
9	Final date for applications for verification or review of information recorded on the 2011 Senior Statements, Statements of Results, Queensland Certificates of Education (QCEs), Queensland Certificates of Individual Achievement (QCIA's), and Tertiary Entrance Statements Senior External Examination: final date for applications for revaluations and script inspections
23	Start of school year