

# Memo

Queensland Curriculum and Assessment Authority

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3 October 2024

Prep – Year 10

Number: 051/24

## NAPLAN 2025 — access arrangements and reasonable adjustments (AARA) for students with disability

### Purpose

To inform schools of key dates for NAPLAN AARA applications for 2025 NAPLAN testing.

### Background

In 2025, NAPLAN will be held from **Wednesday 12 March to Monday 24 March**.

All eligible students in Years 3, 5, 7 and 9 are expected to participate in the NAPLAN tests.

Under the Disability Standards for Education 2005 (Cth), schools consult with students and/or parents/carers about AARA and implement approved AARA to enable students with disability to access and participate in the tests on the same basis as students without disability.

### Information

Section 6 of the [National protocols for test administration](#) contains important information about adjustments for students with disability.

Further resources to support schools to make decisions about NAPLAN AARA are available on the [National Assessment Program \(NAP\) website](#), including disability adjustment scenarios, videos and guidelines.

NAPLAN demonstration tests are available on the [NAP Public demonstration site](#).

The *Record of adjustment for disability (school use only) form* is available in the NAPLAN administration app (Forms & resources tab) and the NAPLAN AARA app (Home tab). This form is to be signed by both the parent/carer and principal as a record of consultation regarding AARA for the 2025 NAPLAN tests. The school retains the original completed form and provides a copy to the parent/carer. A copy is not submitted to the QCAA.

The NAPLAN AARA app is available in the QCAA Portal, to support schools to apply for NAPLAN AARA requiring QCAA approval.

## Key dates

Schools are encouraged to begin consultation with students and parents/carers about NAPLAN AARA in Term 4, 2024.

Due dates for applications for QCAA-approved NAPLAN AARA are shown in the table below.

- In **Term 4, 2024**, submit applications for alternative format test materials. (The QCAA will work with schools requiring alternative formats for Year 7 students and other new enrolments, in Term 1, 2025. Submit applications as soon as possible after enrolment.)
- In **Term 1, 2025**, submit applications for all other QCAA-approved NAPLAN AARA.

QCAA-approved NAPLAN AARA	Application due
<ul style="list-style-type: none"><li>• Alternative format — braille</li></ul>	18 October 2024
<ul style="list-style-type: none"><li>• Alternative format — large print</li><li>• Alternative format — black and white</li><li>• Alternative format — electronic PDF</li></ul>	15 November 2024
<ul style="list-style-type: none"><li>• Assistive technology that requires an unsecured browser</li><li>• Colour contrast modification that requires an unsecured browser</li><li>• Computer template for writing (Year 3)</li><li>• Extra time — double the total test time</li><li>• Scribe (writing test only)</li></ul>	11 February 2025 Submit applications in Term 1, 2025

Other adjustments are approved at the school level, by the principal or principal's delegate prior to test sessions. School-approved AARA are **not** recorded in the NAPLAN AARA app.

School-approved NAPLAN AARA	May be approved
<ul style="list-style-type: none"><li>• Extra time</li><li>• Rest breaks</li><li>• Oral/signed support</li><li>• NAPLAN support person</li><li>• Assistive technology that does not require an unsecured browser and is compatible with the test construct, e.g. ergonomic mouse</li><li>• Alternative items (audio) or (visual)</li><li>• Alternative colour themes</li></ul>	Up to the start of a test session

## What you need to do

Consult with students and parents/carers about NAPLAN AARA. Download the *Record of adjustment for disability (school use only) form* to assist in this process.

Use the NAPLAN [Public demonstration site](#) to determine whether accessibility features built into the platform (e.g. the zoom tool) and/or school approved adjustments can enable students with disability to access the tests on the same basis as other students. Refer to the [National protocols for test administration](#) to manage school-approved NAPLAN AARA.

If QCAA-approved NAPLAN AARA are required, submit applications to the QCAA via the NAPLAN AARA app by due dates.

## Finding out more

For further information and support regarding NAPLAN AARA, see the QCAA website or contact the AARA Unit at:

- web — [www.qcaa.qld.edu.au/p-10/naplan/disability-adjustments](http://www.qcaa.qld.edu.au/p-10/naplan/disability-adjustments)
- email — [naplan@qcaa.qld.edu.au](mailto:naplan@qcaa.qld.edu.au)
- phone — 1300 381 575.

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